

ATTENTION !
MANDATORY SOCIAL DISTANCING RULES IN EFFECT
AT THIS LOCATION

We all have a responsibility to keep our customers and colleagues safe.

Effective immediately,

ALL EMPLOYEES AND VISITORS

at MTA facilities must follow this strict protocol

In order to avoid contracting or spreading COVID-19:

- **You *must* wash your hands.**
 - Wash with soap and water for at least 20 seconds.
 - Wash the front and back of your hands, and between fingers.
 - Keep nails short if possible. If you have long finger nails, wash below the nails as well.
- **Do *not* greet your coworkers or visitors with any physical contact, such as hugs or handshakes.**
 - Acknowledge each other with nod, bow or wave.
- **Maintaining good social distancing habits is important.**
- **If your work assignments and duties do not permit you to be more than six feet from your co-workers, including but not limited to: ride sharing in company vehicles, collecting fares on trains, working jointly on tasks that require more than one person, working in confined space, etc., per CDC guidance (<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cloth-face-cover.html>):**
 - Cover your mouth and nose with a tissue when you cough or sneeze. Put your used tissue in the trash.
 - If you do not have a tissue, cough or sneeze into your upper sleeve or elbow, not in your hands.
 - Must wear a face covering to protect others.
 - Wash hands often with soap and warm water for 20 seconds. If soap and water are not available, use an alcohol-based hand rub.

Our entire region depends on our work. We cannot allow simple mistakes to compromise our ability to run subways, buses and trains that carry first responders and critical healthcare personnel. **Everyone** has a responsibility to work together to minimize COVID-19 health risks and protect ourselves, our families and our fellow citizens.

Please . . . Help us protect ourselves, each other, and our customers.

Thank you, and be safe.

